



# WEBSITE FAQ

Below are some frequently asked questions about the Comsewogue School District websites. If you have a question that is not answered here, please email [webmaster@comsewogue.k12.ny.us](mailto:webmaster@comsewogue.k12.ny.us) and we will be happy to assist you.

## **How can I easily switch between any of the Comsewogue Websites?**

No matter which of the Comsewogue websites you are on, you can easily switch between them by using the “Select a School” link in the top-left corner of the website. A dropdown menu will appear after clicking on it with links to the Main District Website and all six (6) building websites.

## **Where can I find the A/B Day Schedule for the High School and Middle School?**

On the High School Website and JFK Website, the A/B Day rotation is on the left of the home page, directly above the quick links. It will update automatically each day. Elementary schools do not have an A/B Day rotation.

Please note that the A/B schedule is affected by emergency closings (such as Snow Days) and will be adjusted on the High School and JFK calendars as needed.

## **Are there bell schedules for the High School and Middle School on their respective websites?**

Yes. On the JFK website, hover over the Parents & Students tab. Bell Schedules will be found under the “For Students” category. On the High School website, hover over the School Info tab. Bell Schedules will be found under the “General Information” category.

## **Where can I find important phone numbers, principal’s information and school hours?**

Each of our building websites has a “School Info” tab that provides all of this information.

## **Can I search one of the websites?**

Yes. There is a search bar located in the top right hand corner of all of our websites.

## **Where can I find Athletic games/contest dates and locations?**

On the main district website, under the “Athletics” tab, choose “Athletic Calendar” under the Schedules & Events category. Here, you will find athletic games/contests, locations, opponents and times for our games. At the top of that calendar, you can also search to narrow the information you are looking for.

## **Why aren’t all teacher websites linked to the school websites?**

Our teacher websites must be WCAG 2.0 ADA compliant, just as our district and school websites are required to be. Therefore, if a teacher website does not meet the proper accessibility standards, it cannot be linked to our main district or building websites.

Some teachers have converted their websites to meet the proper accessibility standards, while some have not. However, some teachers have provided links to their own personal websites in Google Classroom. If a teacher has an accessible teacher website, it can be found by going to the correct school's website.

## **Why can I not access direct links to some Third-Party Vendors / Programs?**

As a school district, we must ensure that our third-party vendors' websites also meet WCAG 2.0 AA ADA compliance. Until their websites meet these standards, we cannot directly link to their websites. These include, but are not limited to: MySchoolBucks, Follett Destiny, Naviance, Core Commerce and NFHS Athletic Live Streams. If you need a direct link to the website of one of these programs / vendors, please contact [webmaster@comsewogue.k12.ny.us](mailto:webmaster@comsewogue.k12.ny.us) and we will be glad to assist you.

## **Where can I find grade levels, departments and email addresses for teachers?**

The staff directory for each building provides teacher names, email addresses, and the grade(s) they teach or department(s) they are part of. It is also possible to filter the staff directory on any given website to sort teachers by grade or department. For security purposes, we do not post room numbers in the staff directory.

## **Why can we not post building maps and floor plans on our websites?**

For security purposes, we cannot post an internal map or building floor plan of our schools on our websites.

## **Where can I find a list of District Administrators / Directors / Departments?**

Information for our Administrative Staff and Directors / Departments can be found under the "District" tab. Each department has its own page where you can view contact information and resources.

Alternatively, a concise list with simple contact information is available. Under the District tab, you can view the Admin & Department Directory under the "News & Information" category.

## **Is there a calendar summary on our website?**

Yes. Under the "District" tab, click "2019-2020 District Calendar and Summary" under the Calendars category.

The first page is a grid view of the entire school year with days the district is closed, and the second page provides a more detailed description of all days off.

## **Can I search a calendar for a specific event?**

Yes. If you go to any of our calendar pages, whether it be on the District Website or one of the Building Websites, you will find a search bar directly above the calendar where you may search for events.

Please note that searching for calendar events using the search bar at the top of the website will not provide valid results.

## **Where can I find Board of Education Meeting Documents?**

Under the "Board of Education" tab on the Main District Website, Board Agendas, Minutes, Policies and more can be found under the General Information category.

## **Is information about the Bond posted on the website?**

Yes. Under the "Board of Education" tab, you will find a category named Bond Information. These links will provide you with many resources about the Bond, including a Fact Sheet and all of the numbers and figures, as well as current project statuses, updates and pictures.